

Louisiana State Board of Examiners of Psychologists
BOARD MEETING MINUTES
March 16, 2018

FINAL APPROVED: April 20, 2018

The meeting of the Louisiana State Board of Examiners of Psychologists (Board) was noticed and agenda posted on, Thursday, March 15, 2018. Dr. Phillip Griffin, Chair, called the meeting to order at 8:50 a.m. on Friday, March 16, 2018 at 8706 Jefferson Highway, Suite B, Baton Rouge, LA 70809. Present were Board Members, Drs. Phillip Griffin, Jesse Lambert, Koren Boggs, Amy Henke, Leah Crouch and, Executive Director, Jaime T. Monic.

Visitors: Dr. Kim VanGeffen was present on behalf of the Louisiana Psychological Association.

Dr. Griffin opened the meeting by reading the Board's Declaration of Purpose.

Dr. Lambert moved to approve the agenda for the day with technical amendments to correct item numbering and to add a discussion item to review Website Resource Page for Suicide Prevention and LSSP Appointment. Hearing no objections, the motion passed by unanimous roll call vote as follows: Griffin - YEA, Lambert – YEA, Boggs- YEA, Crouch– YEA, Henke – YEA.

The Board reviewed and discussed the meeting minutes from February 23, 2018. Dr. Henke moved to approve the minutes of February 23, 2018. The motion passed by unanimous roll call vote as follows: Griffin - YEA, Lambert – YEA, Boggs- YEA, Crouch– YEA, Henke – YEA. The Board reviewed and discussed the meeting minutes of January 20, 2018, and amendments needed to include additional detail regarding contract renewals. Dr. Lambert moved to approve the minutes of January 20, 2018. The motion passed by unanimous roll call vote as follows: Griffin - YEA, Lambert – YEA, Boggs- YEA, Crouch– YEA, Henke – YEA.

The Board opened the meeting to the public at 9:30 a.m. no one from the public community was present for the open meeting.

COMMITTEE REPORTS:

The Board received the following committee reports:

Executive Director Report – Ms. Monic reported on the following:

- Appeal in the matter of Dr. Eric Cerwonka (Plaintiff/Appellee) and LA State Board of Examiners of Psychologists (Defendant/Appellant). First Circuit heard oral arguments on January 10, 2018. No decision rendered to date.
- The Civil Action against LSBEP by Eric Cerwonka, is still pending in U.S. District Court.
- Eric Cerwonka, Plaintiff, filed a Rule to Show Cause in the 19th JDC, for assessment of specific court costs and attorney fees in the matter No. 656,587, Sec. 24. The matter was heard on March 5, 2018. Judge Caldwell denied Plaintiff's Rule to Show Cause.

- Ms. Monic reported travel arrangements had been made for her to attend the ASPPB midyear meeting “ACCOUNTABILITY IN REGULATION” on April 12-15 in Savannah, Georgia. Reporting that the registration fee had been waived, expenses will fall well below the amount previously approved of \$1800.

Finance Committee Report

Dr. Griffin reported that he reviewed and approved Leave Reports for Ms. Monic. Dr. Griffin reported that he reviewed and approved Bank Reconciliations prepared by Ms. Monic from February 2018. The Board reviewed and by motion of Dr. Henke accepted the Financial Statements for February 2018 prepared by Valerie Dominique, CPA. Ms. Dominique’s report stated that: “We currently have budgeted to have a Net Income (Income - Expenses) of \$5,737. With 4 months remaining in this fiscal year, you currently have a Net Income (profit) of \$161,503.86. Total Income is under budget by \$10,593.53. Total expenses are under budget by \$166,360.39. We have completed 8/12 months for the year. The % of Budget column should be at or below 67%. In the attached Budget report I have yellow highlighted several expense accounts that are already over 67%, so we need to be careful about spending in these categories. Otherwise, your financial position looks good.”

Oral Examination Committee Report – Dr. Boggs reported that 5 candidates were scheduled to complete their oral examination this date.

Supervision/Credentials Review - No report.

Complaints Committee: - No report.

Liaison to Professional Organizations and Boards Report – No report.

Continuing Professional Development Committee – No report.

Long Range Planning/Awards Committee – No report.

Louisiana Behavior Analyst Board (LBAB) Liaison – No report.

Jurisprudence Examination Committee – The board discussed the development of the website and opportunity to include registration and access to an online examination. Dr. Boggs and Henke will conduct the initial review to identify domains for the examination.

Legislative Oversight Committee Report – No report.

DISCUSSION ITEM

1. **LSSP Question: May an LSSP provide internship and practicum supervision to graduate students in school psychology [specialist training program], without being under the supervision of a licensed psychologist?** The Board thoroughly considered this topic with input from Dr. George Hebert (LSSP Committee Member) via telephone. The Board affirmed that an LSSP may provide internship and practicum supervision to graduate students in a

specialist training program. This supervision would not count toward the postdoctoral training experience requirements for a licensed psychologist (doctoral level).

2. **Provisional licensure: Intended application** – The Board reviewed the current regulations and procedures for licensing. Dr. Boggs moved in favor of revising procedures to bring them in line with current regulations and notify applicants of requirements beginning March 16, 2018. The motion passed by unanimous roll call vote.

3. **LPA invitation to participate in the 2018 LPA Conference on Saturday, May 19, 2018 from 2:15pm to 4:15pm.** The Board discussed this matter and potential conflicts that would need to be cleared prior to accepting this invitation. If conflicts could not be resolved, the Board would agree to the one-hour presentation traditionally given to LPA. Ms. Monic will continue to work on a means to facilitate the presentation by the LSBEP.

4. **Copy Machine Lease/Purchase** – The Board discussed this matter and by motion of Dr. Henke, unanimously agreed to give Ms. Monic the authority to enter into a lease agreement for a copy machine following the request of additional quotes.

5. **Examination for Professional Practice in Psychology (Part I and II); Meeting dates for June meeting with representatives of ASPPB** – The Board agreed to invite Dr. Steven DeMers to the April 20, 2018 meeting to discuss the initiatives that ASPPB is pursuing to develop a second examination, which would increase fees and change the procedures for admittance to the examination.

6. **Contract Renewals for July 1, 2018** – The Board agreed to continue contracts with Courtney P. Newton, Esq. (Attorney), Sasha J. Lambert, Ph.D. (Complaints Coordinator I), Erin Skaff Vandenberg, Psy.D. (Complaints Coordinator II), Mark P. Vigen, Ph.D. (Complaints Coordinator III), Statewide Surveillance (Licensed Investigators) and Valerie Dominique (CPA) by formal resolutions adopted this date, attached as part of these minutes. Sparkhound will be considered at a later date upon receipt of a quote to upgrade platform and develop online Jurisprudence Examination.

7. **Draft Rule Revisions** – The Board reviewed the final drafts of rules revising Continuing Education, Inactive Status, Emeritus Status, Fees, and Provisional Licensure. Ms. Monic was directed to distribute the drafts for comment prior to filing for publication.

8. **Website Resource Page for Suicide Prevention** – The Board reviewed and approved information to provide access to suicide prevention resources to consumers, where it may be likely that an individual searching for a treatment provider on our site, may be in need access to such resources.

Dr. Lambert moved to enter Executive Session pursuant to LSA R.S.42:17.A(4), to review credentials and vet nominees to the LSSP Committee, review matters under litigation, and conduct oral examinations and file reviews. The motion passed by unanimous roll call vote as follows: Griffin - YEA, Lambert – YEA, Boggs- YEA, Henke – YEA, Crouch– YEA.

By motion of Dr. Boggs, the board unanimously agreed to close executive session to enter the following into the record:

Dr. Crouch recused herself from discussions regarding pending litigation, specifically:

U.S. DISTRICT COURT WESTERN DISTRICT OF LOUISIANA – LAFAYETTE DIVISION,
Eric Cerwonka v. LSBEP Civil Action No. 6:17-cv-01095-UDJ-CBW and 1ST LOUISIANA
CIRCUIT COURT OF APPEALS, No 2017-CA-1199, Appeal from the 19th JDC

DISCUSSION ITEM #9. Appointment to LSSP Committee to fill the July 1, 2018 – June 30, 2021 seat – In accordance with the LAC Title 46 Part LXIII, Subpart 2, §3202, the Board, reviewed the self-nominations of Jessica Clark, S.S.P. and Stacey L. Johnson, M.A., S.S.P. in Executive Session. After careful consideration of the two qualified nominees, the LSBEP confirmed the appointment of Jessica Clark, S.S.P., to the LSSP Committee for the term beginning July 1, 2018 – June 30, 2021.

ORAL EXAMINATIONS [LSA-R.S. 42.16.1]:

Traci W. Olivier, Psy.D. appeared before Board Members, Drs. Griffin, Boggs, and Lambert for an oral examination for licensure in Clinical Neuropsychology. Dr. Griffin moved that **Dr. Olivier** be granted a license to practice psychology with a declared specialty in Clinical Neuropsychology. The Board discussed the motion. The motion passed by unanimous roll call vote as follows: Griffin - YEA, Lambert – YEA, Boggs- YEA, Henke – YEA, Crouch– YEA.

Amie Lofton, Psy.D. appeared before Board Members, Drs. Henke and Crouch for an oral examination for licensure in Clinical Psychology. Dr. Henke moved that **Dr. Lofton** be granted a license to practice psychology with a declared specialty in Clinical Psychology. The Board discussed the motion. The Board discussed the motion. The motion passed by unanimous roll call vote as follows: Griffin - YEA, Lambert – YEA, Boggs- YEA, Henke – YEA, Crouch– YEA.

Courtney T. Tibbetts, Psy.D. appeared before Board Members, Drs. Griffin, Lambert, Boggs, Henke and Crouch for an oral examination for licensure in Clinical Psychology. Dr. Henke moved that **Dr. Tibbetts** be granted a license to practice psychology with a declared specialty in Clinical Psychology. The Board discussed the motion. The Board discussed the motion. The motion passed by unanimous roll call vote as follows: Griffin - YEA, Lambert – YEA, Boggs- YEA, Henke – YEA, Crouch– YEA.

Tammy Savoie, Ph.D. appeared before Board Members, Drs. Griffin, Lambert, Boggs and Crouch for an oral examination for licensure in Clinical Psychology. Dr. Lambert moved that **Dr. Savoie** be granted a license to practice psychology with a declared specialty in Clinical Psychology. The Board discussed the motion. The Board discussed the motion. The motion passed by unanimous roll call vote as follows: Griffin - YEA, Lambert – YEA, Boggs- YEA, Henke – YEA, Crouch– YEA.

Chelsi King, Ph.D. appeared before Board Members, Drs. Griffin, Lambert, Boggs, Henke and Crouch for an oral examination for licensure in Clinical Psychology. Dr. Lambert moved that **Dr. King** be granted a license to practice psychology with a declared specialty in Clinical Psychology. The Board discussed the motion. The Board discussed the motion. The motion passed by unanimous roll call vote as follows: Griffin - YEA, Lambert – YEA, Boggs- YEA, Henke – YEA, Crouch– YEA.

FILE REVIEWS [LSA-R.S. 42.16.1]: File reviews were conducted in executive session with the following outcomes:

Dr. Henke reviewed the Application for Provisional License of **Billie C. Myers, Ph.D.** Finding that Dr. Myers will have completed the requirements for a provisional license on receipt of her passing jurisprudence examination, Dr. Henke moved in favor of approving candidacy status and granting provisional licensure to Dr. Dr. Myers upon receipt of her passing jurisprudence examination. The Board discussed the motion. The motion passed unanimously.

Dr. Lambert reviewed and presented the Application for License of **Laura L. Harris, Ph.D.** to the Board with a motion to confirm her Candidacy status and invite her to take the Oral and Jurisprudence Examinations for Licensure. The Board discussed the motion. The motion passed unanimously.

Dr. Lambert reviewed the Temporary Registration for **Paul David Connor, Ph.D.**, applying from Washington State. Dr. Lambert presented that the requirements for temporary practice had been provided and recommended that Temporary Registration be approved. The motion passed unanimously.

Dr. Lambert reviewed the Temporary Registration for **Bobby Lee Stinson, II, Ph.D.**, applying from Ohio. Dr. Lambert presented that the requirements for temporary practice had been provided and recommended that Temporary Registration be approved. The motion passed unanimously.

Dr. Crouch and Henke reviewed and approved the Supervised Practice Plans for **Sadie Doll, Psy.D., David Rick Perkins, Ph.D., and Erin M. McClure, Ph.D.**

Dr. Henke reviewed the applications for **Dr. Mary Shree Bailey** and **Dr. Gregory Fassnacht** and reported that additional information is needed prior to a status determination.

Dr. Henke moved to adjourn the meeting at 4:15 p.m. The motion passed unanimously.



RESOLUTION

The following Motion and Resolution was offered by Jesse Lambert, Psy.D. who moved for its adoption, and seconded by Amy Henke, Psy.D. at the **May 18, 2018**, meeting of the Louisiana State Board of Examiners of Psychologists (the "Board").

WHEREAS the Board is authorized under R.S. 37:2353.C(2) to "Employ, within the limits of funds received by the Board, ... general legal counsel, or other personnel necessary for the proper performance of work under this Chapter; and

WHEREAS the Board conducts hearings on complaints, cause the prosecution and enjoinder of all persons in violation of Title 37: Chapter 28 in order to safeguard life, health, property and the public welfare of this state and in order to protect the people of this state against unauthorized, unqualified, and improper application of psychology; and

WHEREAS the nature of the functions performed by the Board require the continuing services of an attorney who specializes in prosecuting cases under administrative law fulfill this function; and

WHEREAS Courtney P. Newton, Esq. has been found to be qualified for this position and previously contracted with Board to provide legal services to Board to their satisfaction;

WHEREAS the Courtney P. Newton, Esq. has been employed by the firm **ANDERSON & BOUTWELL, LTD., A PROFESSIONAL LAW CORPORATION;**

WHEREAS the hourly rates shall not exceed the rates approved by the State of Louisiana, Office of the Attorney General.

IT THEREFORE RESOLVES by motion of Dr. Lambert, that the Board contract with **ANDERSON & BOUTWELL, LTD., A PROFESSIONAL LAW CORPORATION** to continue to utilize the professional legal services of Courtney Papale Newton, Esq., including, but not limited to, prosecutorial functions, for a multi-year contract beginning July 1, 2018 and ending June 30, 2021. The contract to commence; at the rate of \$100 per hour plus travel and expenses that are preapproved in accordance with Policy and Procedure Memo 50, and not to exceed a maximum of \$84,000 for that period.

FURTHER THAT the Board authorize Ms. Jaime Monic, Executive Director, to execute such contract for approval through the Office of State Procurement.

WHEREAS, this resolution shall take effect immediately.

BE IT FURTHER RESOLVED, that this Resolution and proposed contract described herein be submitted to the Attorney General for the State of Louisiana for approval.

The resolution having been submitted to a vote, the vote thereon was as follows:

YEAS: (5) Griffin, Lambert, Boggs, Henke, Crouch

NAYS: 0

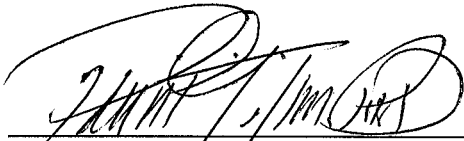
ABSENT: 0

NOT VOTING: 0

Whereupon the Resolution was declared adopted by the Louisiana State Board of Examiners of Psychologists on the 18th day of MAY, 2018.

I, Phillip T. Griffin, Ph.D., President/Chairman of The Louisiana State Board of Examiners of Psychologists, hereby certify the above and foregoing to be a true and exact copy of a resolution adopted by the said Board at its meeting held May 18, 2018, at which a quorum was present, and the same has not been revoked, rescinded or altered in any manner, and is in full force and effect.

Witness my hand this 18 day of May, 2018.



PHILLIP T. GRIFFIN, PH.D.
BOARD CHAIR



RESOLUTION

The following Motion and Resolution was offered by Jesse Lambert, Psy.D., who moved for its adoption, and seconded by Koren Boggs, Ph.D. at the **March 16, 2018**, meeting of the Louisiana State Board of Examiners of Psychologists (the "Board"):

WHEREAS the Board is authorized under R.S. 37:2353.C(2) to "Employ, within the limits of funds received by the Board, ...general legal counsel, or other personnel necessary for the proper performance of work under this Chapter; and

WHEREAS the Board is authorized under R.S. 37:2353.G to be "...financially self-sufficient...receive no state funds through appropriation or otherwise and shall not expend any such state funds..." and is further authorized to collect fees under R.S. 37:2354 *et al* which "...shall be paid into the treasure of the State Board of Examiners of Psychologist and may be expended by the board without appropriation for costs of administration and other expenses, and any surplus at the end of a fiscal year or a biennium may be retained by the board for future expenditures and the board is not required to pay any such surplus into the general fund of the state of Louisiana."; and

WHEREAS the nature of the functions performed by the Board require the services of a Certified Public Accountant to fulfill this function; and

WHEREAS has Valerie Dominique been found to be qualified for this position and previously contracted with Board to provide accounting services to Board to their satisfaction; and

WHEREAS the hourly rates shall be \$\$60 per hour for accounting services, payable on a monthly basis and upon receipt of an itemized statement of services performed; and

WHEREAS, this resolution shall take effect immediately; and

FURTHER THAT the Board authorize Ms. Jaime Monic, Executive Director, to execute such contract for approval through the Office of State Procurement.

IT THEREFORE RESOLVES by motion of Dr. Jesse Lambert, that the Board contract the services of Valerie Dominique, Certified Public Accountant in an amount not to exceed \$4,999, to furnish general accounting services, including but not limited to: assist with providing information for the annual compilation; prepare monthly financial reports including: General Ledger, Profit and Loss (budget vs. actual) FY to date, Balance Sheet, and a financial status report; prepare all federal, state and local tax reports; and prepare other financial reports/documents for government agencies, as needed, upon request of the Executive Director for the fiscal year beginning July 1, 2018 and ending June 30, 2019. The contract to commence at the following rates of pay: \$60 per hour for accounting services, payable on a monthly basis and upon receipt of an itemized statement of services performed.

The resolution having been submitted to a vote, the vote thereon was as follows:

YEAS: (5) Griffin, Lambert, Boggs, Henke, Crouch

NAYS: 0


ABSENT: (0)

NOT VOTING: 0

Whereupon the Resolution was declared adopted by the Louisiana State Board of Examiners of Psychologists on the 16th day of MARCH, 2018.

I, Phillip T. Griffin, Ph.D., President/Chairman of The Louisiana State Board of Examiners of Psychologists, hereby certify the above and foregoing to be a true and exact copy of a resolution adopted by the said Board at its meeting held March 16, 2018, at which a quorum was present, and the same has not been revoked, rescinded or altered in any manner, and is in full force and effect.

Witness my hand this 18th day of May, 2018.



PHILLIP T. GRIFFIN, PH.D.
BOARD CHAIR



RESOLUTION

The following Motion and Resolution was offered by Jesse Lambert, Psy.D. who moved for its adoption, and seconded by Amy Henke, Psy.D. at the **March 16, 2018**, meeting of the Louisiana State Board of Examiners of Psychologists (the "Board").

WHEREAS the Board is authorized under R.S. 37:2353.C(2) to "Employ, within the limits of funds received by the Board, ... general legal counsel, or other personnel necessary for the proper performance of work under this Chapter; and

WHEREAS the Board conducts hearings on complaints, cause the prosecution and enjoinder of all persons in violation of Title 37: Chapter 28 in order to safeguard life, health, property and the public welfare of this state and in order to protect the people of this state against unauthorized, unqualified, and improper application of psychology; and

WHEREAS the nature of the functions performed by the Board require the continuing services of an attorney who specializes in prosecuting cases under administrative law fulfill this function; and

WHEREAS the Courtney P. Newton, Esq. has been found to be qualified for this position and previously contracted with Board to provide legal services to Board to their satisfaction;

WHEREAS the hourly rates shall not exceed the rates approved by the State of Louisiana, Office of the Attorney General.

IT THEREFORE RESOLVES by motion of Dr. Jesse Lambert, that the Board contract with Courtney Papale Newton, Esq. to provide legal services including, but not limited to, prosecutorial functions, for a multi-year contract beginning July 1, 2018 and ending June 30, 2021. The contract to commence; at the rate of \$100 per hour plus travel and expenses that are preapproved in accordance with Policy and Procedure Memo 50, and not to exceed a maximum of \$84,000 for that period.

FURTHER THAT the Board authorize Ms. Jaime Monic, Executive Director, to execute such contract for approval through the Office of State Procurement.

WHEREAS, this resolution shall take effect immediately.

BE IT FURTHER RESOLVED, that this Resolution and proposed contract described herein be submitted to the Attorney General for the State of Louisiana for approval.

The resolution having been submitted to a vote, the vote thereon was as follows:

YEAS: (5) Griffin, Lambert, Boggs, Henke, Crouch

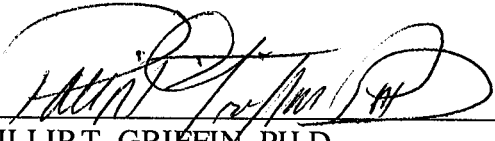
NAYS: 0

ABSENT: 0
NOT VOTING: 0

Whereupon the Resolution was declared adopted by the Louisiana State Board of Examiners of Psychologists on the 16th day of MARCH, 2018.

I, Phillip T. Griffin, Ph.D., President/Chairman of The Louisiana State Board of Examiners of Psychologists , hereby certify the above and foregoing to be a true and exact copy of a resolution adopted by the said Board at its meeting held March 16, 2018, at which a quorum was present, and the same has not been revoked, rescinded or altered in any manner, and is in full force and effect.

Witness my hand this 18th day of May, 2018.



PHILLIP T. GRIFFIN, PH.D.
BOARD CHAIR



RESOLUTION

The following Motion and Resolution was offered by Koren Boggs, Ph.D., who moved for its adoption, and seconded by Amy Henke, Psy.D. at the **March 16, 2018**, meeting of the Louisiana State Board of Examiners of Psychologists (the "Board"):

WHEREAS the Board is authorized under R.S. 37:2353.C(2) to "Employ, within the limits of funds received by the Board, ...general legal counsel, or other personnel necessary for the proper performance of work under this Chapter; and

WHEREAS the Board conducts hearings on complaints, cause the prosecution and enjoinder of all persons in violation of Title 37: Chapter 28 in order to safeguard life, health, property and the public welfare of this state and in order to protect the people of this state against unauthorized, unqualified, and improper application of psychology; and

WHEREAS the nature of the functions performed by the Board require the continuing services of a Licensed Private Investigator to fulfill this function; and

WHEREAS has Statewide Surveillance & Investigations been found to be qualified for this position and previously contracted with Board to provide investigative services to Board to their satisfaction; and

WHEREAS the hourly rates shall be \$60 per hour for investigative work; and

WHEREAS, this resolution shall take effect immediately.

IT THEREFORE RESOLVES by motion of Dr. Koren Boggs that the Board contract with Statewide Surveillance & Investigations for an amount not to exceed \$12,000, to provide investigatory services beginning July 1, 2018 and ending June 30, 2019. The contract to commence at the following rates of pay: *\$60 per hour for investigative work; Travel and lodging may be reimbursed, if pre-approved/pre-authorized by the Executive Director. However, travel and other allowable expenses shall be reimbursed in accordance with the Division of Administration State General Travel Regulations, within the limits established for State Employees as defined in Division of Administration Policy and Procedure Memorandum No. 49. All out of state travel will be subject to prior approval by the Executive Director or his/her designee.*"

FURTHER THAT the Board authorize Ms. Jaime Monic, Executive Director, to execute such contract for approval through the Office of State Procurement.

The resolution having been submitted to a vote, the vote thereon was as follows:

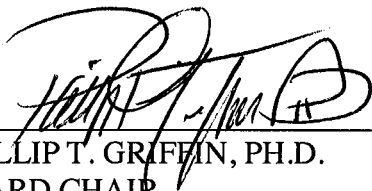
YEAS: (5) Griffin, Lambert, Boggs, Henke, Crouch

NAYS: 0
ABSENT: (0)
NOT VOTING: 0

Whereupon the Resolution was declared adopted by the Louisiana State Board of Examiners of Psychologists on the 16th day of MARCH, 2018.

I, Phillip T. Griffin, Ph.D., President/Chairman of The Louisiana State Board of Examiners of Psychologists, hereby certify the above and foregoing to be a true and exact copy of a resolution adopted by the said Board at its meeting held March 16, 2018, at which a quorum was present, and the same has not been revoked, rescinded or altered in any manner, and is in full force and effect.

Witness my hand this 18th day of May, 2018.



PHILLIP T. GRIFFIN, PH.D.
BOARD CHAIR



RESOLUTION

The following Motion and Resolution was offered by Koren Boggs, Ph.D., who moved for its adoption, and seconded by Leah Crouch, Psy.D. at the **March 16, 2018**, meeting of the Louisiana State Board of Examiners of Psychologists (the "Board"):

WHEREAS the Board is authorized under R.S. 37:2353.C(2) to "Employ, within the limits of funds received by the Board, ...general legal counsel, or other personnel necessary for the proper performance of work under this Chapter; and

WHEREAS the Board conducts hearings on complaints, cause the prosecution and enjoinder of all persons in violation of Title 37: Chapter 28 in order to safeguard life, health, property and the public welfare of this state and in order to protect the people of this state against unauthorized, unqualified, and improper application of psychology; and

WHEREAS the nature of the functions performed by the Board require the continuing services of a COMPLAINTS COORDINATOR who is a licensed psychologist, with experience in forensics, to review complaints and direct the investigation of complaints; and

WHEREAS potential conflicts of interest may arise, the Board requires more than one individual to serve in this role; and

WHEREAS the Mark P. Vigen, Ph.D. has been found to be qualified for this position and previously contracted with Board to provide these services to the satisfaction of the Board;

WHEREAS the hourly rates of pay for the position of Complaints Coordinator shall be:

- \$100 per hour, payable upon completion of a review of a Request for Investigation, with a preliminary and final recommendation to the Board, such review shall not exceed \$200 per case.
- \$100 per hour, payable upon completion of a review/proof of an Administrative Complaint pleading, not to exceed \$100.
- \$100 per hour for all meetings, including training and meetings with attorneys, investigator, executive director, board, and preliminary hearings.
- Travel and lodging may be reimbursed, if pre-approved/pre-authorized by the Executive Director. However, travel and other allowable expenses shall be reimbursed in accordance with the Division of Administration State General Travel Regulations, within the limits established for State Employees as defined in Division of Administration Policy and Procedure Memorandum No. 49. All out of state travel will be subject to prior approval by the Executive Director of the agency or his/her designee."

WHEREAS, this resolution shall take effect immediately.

IT THEREFORE RESOLVES by motion of Dr. Koren Boggs that the Board contract with

Mark P. Vigen, Ph.D. to provide services as **Complaints Coordinator III**, for a fiscal-year beginning July 1, 2018 and ending June 30, 2019 for an amount not to exceed a maximum of \$1,999.

FURTHER THAT the amount of this contract does not require filing through the Office of State Procurement, the Board authorize Ms. Jaime Monic, Executive Director, to execute such contract and retain the contract file in the office of the Board.

The resolution having been submitted to a vote, the vote thereon was as follows:

YEAS: (5) Griffin, Lambert, Boggs, Henke, Crouch

NAYS: 0

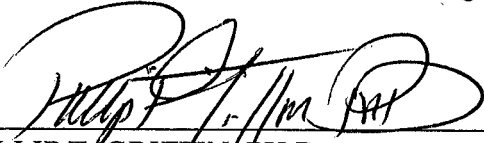
ABSENT: (0)

NOT VOTING: 0

Whereupon the Resolution was declared adopted by the Louisiana State Board of Examiners of Psychologists on the **16th** day of **MARCH, 2018**.

I, Phillip T. Griffin, Ph.D., President/Chairman of The Louisiana State Board of Examiners of Psychologists, hereby certify the above and foregoing to be a true and exact copy of a resolution adopted by the said Board at its meeting held March 16, 2018, at which a quorum was present, and the same has not been revoked, rescinded or altered in any manner, and is in full force and effect.

Witness my hand this 18th day of May, 2018.



PHILLIP T. GRIFFIN, PH.D.
BOARD CHAIR



RESOLUTION

The following Motion and Resolution was offered by Leah Crouch, Psy.D., who moved for its adoption, and seconded by Koren Boggs, Ph.D. at the **March 16, 2018**, meeting of the Louisiana State Board of Examiners of Psychologists (the "Board"):

WHEREAS the Board is authorized under R.S. 37:2353.C(2) to "Employ, within the limits of funds received by the Board, ...general legal counsel, or other personnel necessary for the proper performance of work under this Chapter; and

WHEREAS the Board conducts hearings on complaints, cause the prosecution and enjoinder of all persons in violation of Title 37: Chapter 28 in order to safeguard life, health, property and the public welfare of this state and in order to protect the people of this state against unauthorized, unqualified, and improper application of psychology; and

WHEREAS the nature of the functions performed by the Board require the continuing services of a COMPLAINTS COORDINATOR who is a licensed psychologist, with experience in forensics, to review complaints and direct the investigation of complaints; and

WHEREAS potential conflicts of interest may arise, the Board requires more than one individual to serve in this role; and

WHEREAS the Erin Skaff Vandenweghe, Psy.D. has been found to be qualified for this position and previously contracted with Board to provide these services to the satisfaction of the Board;

WHEREAS the hourly rates of pay for the position of Complaints Coordinator shall be:

- \$100 per hour, payable upon completion of a review of a Request for Investigation, with a preliminary and final recommendation to the Board, such review shall not exceed \$200 per case.
- \$100 per hour, payable upon completion of a review/proof of an Administrative Complaint pleading, not to exceed \$100.
- \$100 per hour for all meetings, including training and meetings with attorneys, investigator, executive director, board, and preliminary hearings.
- Travel and lodging may be reimbursed, if pre-approved/pre-authorized by the Executive Director. However, travel and other allowable expenses shall be reimbursed in accordance with the Division of Administration State General Travel Regulations, within the limits established for State Employees as defined in Division of Administration Policy and Procedure Memorandum No. 49. All out of state travel will be subject to prior approval by the Executive Director of the agency or his/her designee."

WHEREAS, this resolution shall take effect immediately.

IT THEREFORE RESOLVES by motion of Dr. Leah Crouch that the Board contract with

Erin Skaff Vandenweghe, Psy.D. to provide services as Complaints Coordinator I, for a fiscal-year beginning July 1, 2018 and ending June 30, 2019 for an amount not to exceed a maximum of \$5,000.

FURTHER THAT the Board authorize Ms. Jaime Monic, Executive Director, to execute such contract for approval through the Office of State Procurement.

The resolution having been submitted to a vote, the vote thereon was as follows:

YEAS: (5) Griffin, Lambert, Boggs, Henke, Crouch

NAYS: 0

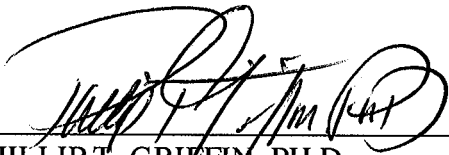
ABSENT: (0)

NOT VOTING: 0

Whereupon the Resolution was declared adopted by the Louisiana State Board of Examiners of Psychologists on the 16th day of MARCH, 2018.

I, Phillip T. Griffin, Ph.D., President/Chairman of The Louisiana State Board of Examiners of Psychologists, hereby certify the above and foregoing to be a true and exact copy of a resolution adopted by the said Board at its meeting held March 16, 2018, at which a quorum was present, and the same has not been revoked, rescinded or altered in any manner, and is in full force and effect.

Witness my hand this 18th day of May, 2018.



PHILLIP T. GRIFFIN, PH.D.
BOARD CHAIR



RESOLUTION

The following Motion and Resolution was offered by Amy Henke, Psy.D., who moved for its adoption, and seconded by Koren Boggs, Ph.D. at the **March 16, 2018**, meeting of the Louisiana State Board of Examiners of Psychologists (the "Board"):

WHEREAS the Board is authorized under R.S. 37:2353.C(2) to "Employ, within the limits of funds received by the Board, ...general legal counsel, or other personnel necessary for the proper performance of work under this Chapter; and

WHEREAS the Board conducts hearings on complaints, cause the prosecution and enjoinder of all persons in violation of Title 37: Chapter 28 in order to safeguard life, health, property and the public welfare of this state and in order to protect the people of this state against unauthorized, unqualified, and improper application of psychology; and

WHEREAS the nature of the functions performed by the Board require the continuing services of a COMPLAINTS COORDINATOR who is a licensed psychologist, with experience in forensics, to review complaints and direct the investigation of complaints; and

WHEREAS potential conflicts of interest may arise, the Board requires more than one individual to serve in this role; and

WHEREAS the Sasha J. Lambert, Ph.D. has been found to be qualified for this position and previously contracted with Board to provide these services to the satisfaction of the Board; and

WHEREAS the hourly rates of pay for the position of Complaints Coordinator shall be:

- \$100 per hour, payable upon completion of a review of a Request for Investigation, with a preliminary and final recommendation to the Board, such review shall not exceed \$200 per case.
- \$100 per hour, payable upon completion of a review/proof of an Administrative Complaint pleading, not to exceed \$100.
- \$100 per hour for all meetings, including training and meetings with attorneys, investigator, executive director, board, and preliminary hearings.
- Travel and lodging may be reimbursed, if pre-approved/pre-authorized by the Executive Director. However, travel and other allowable expenses shall be reimbursed in accordance with the Division of Administration State General Travel Regulations, within the limits established for State Employees as defined in Division of Administration Policy and Procedure Memorandum No. 49. All out of state travel will be subject to prior approval by the Executive Director of the agency or his/her designee."

WHEREAS, this resolution shall take effect immediately.

IT THEREFORE RESOLVES by motion of Dr. Amy Henke that the Board contract with Sasha J. Lambert, Ph.D. to provide services as Complaints Coordinator I, for a multi-year contract beginning July 1, 2018 and ending June 30, 2021 for an amount not to exceed a maximum of \$36,000.

FURTHER THAT the Board authorize Ms. Jaime Monic, Executive Director, to execute such contract for approval through the Office of State Procurement.

The resolution having been submitted to a vote, the vote thereon was as follows:

YEAS: (5) Griffin, Lambert, Boggs, Henke, Crouch

NAYS: 0


ABSENT: (0)

NOT VOTING: 0

Whereupon the Resolution was declared adopted by the Louisiana State Board of Examiners of Psychologists on the 16th day of MARCH, 2018.

I, Phillip T. Griffin, Ph.D., President/Chairman of The Louisiana State Board of Examiners of Psychologists, hereby certify the above and foregoing to be a true and exact copy of a resolution adopted by the said Board at its meeting held March 16, 2018, at which a quorum was present, and the same has not been revoked, rescinded or altered in any manner, and is in full force and effect.

Witness my hand this 18th day of May, 2018.



PHILLIP T. GRIFFIN, PH.D.
BOARD CHAIR