

**Louisiana State Board of Examiners of Psychologists**  
**BOARD MEETING MINUTES**  
*Thursday, January 10, 2019*

*FINAL APPROVED: March 22, 2019*

The meeting of the Louisiana State Board of Examiners of Psychologists (Board or LSBEP) was noticed and agenda posted on, Wednesday, January 9, 2019. Dr. Jesse Lambert called the meeting to order at 8:43 a.m. on Friday, December 14, 2018 at 4334 S. Sherwood Forest Blvd., Suite C-150, Baton Rouge, LA 70816. Present were Board Members, Drs. Jesse Lambert, Koren Boggs, Leah Crouch, and Gregory Gormanous; Executive Director, Jaime T. Monic; and Attorney Courtney P. Newton. Dr. Amy Henke was absent for this meeting.

Dr. Lambert opened the meeting by reading the Board's Declaration of Purpose.

Dr. Gormanous wished to affirm his statement of service for the record as follows: *"My serving on LSBEP is to ensure that consumers of psychological services are protected against any unqualified, harmful and unauthorized practice, application or use of psychology. My service is as a consumer advocate and educator. My service is not as a market participant."*

Dr. Gormanous moved to approve the agenda with an amendment to add Complaint P17-18-05C. The motion passed by unanimous roll call vote as follows: Lambert – YEA, Boggs- YEA, Crouch– YEA, Gormanous - YEA.

Dr. Gormanous moved to approve the minutes of December 14, 2018. The motion passed by unanimous roll call vote as follows: Lambert – YEA, Boggs- YEA, Crouch– YEA, Dr. Gormanous – YEA.

**DISCUSSION/ACTION ITEMS**

**1. Chapter 3 Training and Credentials: Applied Health Service Provider (HSP)/General Applied Psychology (GAP)** - Dr. Gormanous presented on this topic including a history, LSBEP's current model and model options for moving forward in this endeavor. The members discussed this topic in depth and will continue to move forward looking at states that have implemented the Health Service Provider designation.

**2. Developmental Training Programs including but not limited to University of New Orleans** – Dr. Boggs presented this discussion, history and issues related to programs that are not currently accredited by the American Psychological Association, from which we frequently receive applicants for licensure, in order to ensure that an applicant's training and credentials meet the statutory and regulatory requirements for licensure in Louisiana. The Board determined that the Developmental Psychology Program at the University of New Orleans (UNO) meets the criteria for this review. Ms. Monic was directed to follow up on the invitation to UNO to meet in person to discuss the program in relation to current statutory and regulatory requirements for licensure under the La. R.S. 37:2356 and the La. Administrative Code, Title 46:LXIII.Chapters 1, 3, 7 and 17; and to discuss potential impacts on UNO's graduate students and their eligibility for licensure as the Board moves to engage in rulemaking to identify the standards of training required for healthcare provider designations and non-healthcare provider designations. Dr. Gormanous moved in favor of extending the invitation to the Vice Chancellor for Graduate School Director, the Dean of the College of Sciences and the Program Director. The motion passed unanimously.

**3. Provisional Licensure, procedures, notices and verification of provisional license** – Dr. Crouch discussed procedural issues related to managing and verifying provisional licensees, which pertain to

expiration of supervision vs. expiration date of the renewed provisional license. Following discussion, Dr. Boggs, moved in favor of excluding provisional licensees from the online verification process in order to facilitate accurate information is provided with regard to supervision and until such time that the online application system can be updated to support the appropriate data. The motion passed unanimously.

**4. Proposed Rules: Continuing Education Requirements, Exemptions and Fees (LAC 46:LXIII.) 601, 603, 803, 805, 811, 905 and 4001)** - Dr. Crouch presented a newly revised draft following review of the November 30, 2018 oral comments as well as the written comments received with regard to Section 805 of the proposed rules; which revisions were further discussed and approved for amendment at the December 14, 2018 Regular Meeting of the LSBEP. The board thoroughly reviewed the revisions, Dr. Gormanous moved in favor of the changes and requested Attorney Newton provide a legal review of the revisions prior to filing. The motion passed unanimously.

**5. Record Retention Policy** - The Board reviewed its Record Retention Policy, and discussed updates as follows: 1) Related to removing the retention requirement for records that the board no longer creates (i.e. cancelled checks, records from the Professional Examination Service); and 2) Related to the amending the retention of licensee files to 10CY postmortem (including related complaint, oral examination record, and investigation records.) Dr. Crouch moved in favor of these changes and requested legal review to ensure the policy does not interfere with other statutory requirements for retention. The motion passed unanimously.

**6. Forms Review** – Ms. Newton presented and discussed with the members her recommendations for revising the Application for Licensure, specifically attestations which clarify and cover statutory authority for review of criminal history and good moral character. Dr. Crouch moved in favor of accepting application as revised. The motion passed unanimously.

**7. Policies and Procedures** – The board discussed the ensuing requirement to hold a public hearing related to its rules as well as the previous public hearings for oral comments held by the LSBEP. In an effort to provide consistency and fairness, Dr. Gormanous moved in favor of establishing hearing procedures by policy. The motion passed unanimously.

#### **EXECUTIVE SESSION:**

Dr. Gormanous moved to enter Executive Session pursuant to LSA R.S.42:17.A(4) to review complaints and conduct file reviews. The motion passed by unanimous roll call vote as follows: Lambert – YEA, Boggs- YEA, Crouch– YEA, Gormanous - YEA.

By motion of Dr. Gormanous, the Board unanimously agreed to close executive session to enter the following into the record:

#### **COMPLAINTS [LSA R.S. 42.17.A(4)]:**

1. **P16-17-14C and P17-18-11C** – In accordance with La. R.S. 46:906.A., in order to avoid ex parte consultations and in order to preserve the impartiality of board members eligible to serve on future hearing panels in this matter, Drs. Gregory Gormanous and Leah Crouch were recused from and were not present for any discussion of this matter. The Board members present (Drs. Lambert and Boggs) discussed this matter with Attorney Newton, including current disposition, and preparation for future proceedings. No new action was taken with this regard.

2. **In the matter filed by Anonymous, August 28, 2018 against an unlicensed individual.** The Board thoroughly discussed an anonymous complaint received related to an unlicensed individual potentially providing psychological services. Dr. Gormanous, finding no violation based on the evidence presented, moved in favor of dismissing the matter without further action. The motion passed by unanimous roll call vote as follows: Lambert – YEA, Boggs- YEA, Crouch– YEA, Gormanous - YEA.

3. **In the matter filed by LDR, Rec'd November 28, 2018 against an unlicensed individual.** The Board thoroughly discussed an anonymous complaint received related to an unlicensed individual potentially providing psychological services. Dr. Boggs, finding no violation based on the evidence presented, moved in favor of dismissing the matter without further action. The motion passed by unanimous roll call vote as follows: Lambert – YEA, Boggs- YEA, Crouch– YEA, Gormanous - YEA.

4. **In the matter filed by CCB, Rec'd January 4, 2019 against an unlicensed individual.** The Board thoroughly discussed an anonymous complaint received related to an unlicensed individual potentially providing psychological services. Dr. Gormanous, finding evidence of a potential violation, moved in favor of proceeding with notice and investigation. The motion passed by unanimous roll call vote as follows: Lambert – YEA, Boggs- YEA, Crouch– YEA, Gormanous - YEA.

5. **Added P17-18-05C** – Dr. Lambert presented a status report related to the approval of continuing education activities required for compliance with the Consent Order associated with this matter. Dr. Gormanous moved in favor of accepting an amendment to the Consent Order filed by Dr. Susan Andrews, clarifying that there was no suspension related to this Consent Order, which represents a formal reprimand. The motion passed by unanimous roll call vote as follows: Lambert – YEA, Boggs- YEA, Crouch– YEA, Gormanous - YEA.

**SUPERVISION/CREDENTIALS      COMMITTEE:      APPLICANT/LICENSE      FILE**  
**REVIEWS [LSA-R.S. 42.17.A(1)]**

Dr. Crouch reviewed and presented the Application for License of **Janaki F. Flint, Psy.D.**, to the Board with a motion to confirm the applicants Candidacy status and invite **Dr. Flint** to take the Oral and Jurisprudence Examinations to complete the licensing process. The Board discussed the motion. The motion passed unanimously.

Dr. Crouch reviewed and presented the Application for License of **Megan Brokenborough, Ph.D.**, to the Board with a motion to confirm the applicants Candidacy status and invite **Dr. Brokenborough** to take the Oral and Jurisprudence Examinations to complete the licensing process. The Board discussed the motion. The motion passed unanimously.

Dr. Crouch reviewed the Temporary Registration of **Drs. Natalie Novick Brown** (Washington), **Bethany Ann Hansen** (Nebraska), and **Paul David Connor** (Washington). Dr. Crouch, finding the requirements for Temporary Registration had been met and were suitable for a temporary practice provision, recommended the Board approve the Temporary Registrations of **Drs. Thomas, Brown and Hansen**. The Board discussed the motion. The motion passed unanimously.