

# LOUISIANA STATE BOARD OF EXAMINERS OF PSYCHOLOGISTS

## POSITION POSTING

The LSBEP is currently accepting letters of interest & resumes (with references) for **Executive Counsel (In-house Attorney)**.

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### **EXECUTIVE COUNSEL** **IN-HOUSE ATTORNEY POSITION**

This is a full-time, unclassified state employee position with oversight by the Executive Director that supports the Board in its mission of public protection. The Board is looking for a qualified individual with an outgoing personality who is seeking long-term employment. The Attorney position is the only professional legal position employed by the Board. It requires functioning at an independent level, without the supervision of a higher-ranking attorney. The in-house attorney will represent the agency before trial and in appellate courts and/or administrative tribunals, presiding over highly complex and high-profile litigation brought against or initiated by the Board.

#### **Qualifications:**

- Current license to practice law in the state of Louisiana is required.
- Experience in administrative law as a practicing attorney is preferred.
- Experience in administrative law as a prosecuting attorney is strongly preferred.

#### **Duties, Tasks, Knowledge Skills & Abilities:**

- The applicant should possess passion and the ability to prosecute a constitutionally protected property right within adversarial evidentiary hearings throughout the state.
- The applicant should have knowledge and continuing study of compliance management, training, and reporting.
- The applicant should possess knowledge and continuing study of applicable law and judicial decisions.
- The applicant should be knowledgeable of the legislative process.
- The applicant should be detail-oriented, with strong analytical and research skills.
- The applicant should have strong organizational and time management skills.
- The applicant should possess strong and persuasive verbal and written communication skills for negotiating and mediating.
- The applicant should have good interpersonal and technical skills, including strong critical thinking skills, adequate deductive reasoning, and good problem-solving abilities.
- The applicant needs to have honesty, good ethics, and social perceptiveness.
- The applicant should possess a good understanding of confidentiality as related to the business of the Board.

#### **Salary and Benefits:**

Starting annual salary is \$55,557 - \$60K depending on an individual's qualifications and experience. Benefits include health insurance, state retirement benefits, and earned sick and annual leave.

***Limitations:***

This position is exempted from unclassified service through November 3, 2024. At the expiration of the exemption, the board may request a continuance of the unclassified position, convert the position to classified service, or terminate the position.

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**HOW TO APPLY:**

Submit your letter of interest, current contact information & resume (with references) for the position to the attention of Ms. Jaime Monic, Executive Director. Information should be sent via U.S. Mail to 4334 S. Sherwood Forest Blvd., Suite C-150, Baton Rouge, LA 70816 or Emailed to [admin.lsbep@la.gov](mailto:admin.lsbep@la.gov)

**ABOUT LSBEP:**

The Louisiana State Board of Examiners of Psychologists (Board) is created to safeguard life, health, property, and the public welfare, and in order to protect the people of this state against the unauthorized, unqualified and improper application of psychology. This is done through vetting qualifications and examining applicants for licensure; issuing and renewing licenses to practice psychology to qualified individuals; and conducting investigations and adjudicating complaints. The Board and its employees do not discriminate through employment practices or in the performance of duties, on the basis of race, color, national origin, physical or mental disability, age, sex, sexual orientation, religious or political beliefs.

Persons well suited for an employment position with the Board value and have an awareness of individual and group rights; have an interest in work that supports the Board in fulfilling its mission of public protection; have the ability to manage and maintain confidential information; and possess an ability to understand and adhere to the Louisiana Code of Governmental Ethics.