

MINUTES
Friday, July 17, 2015
Approved August 14, 2015

Louisiana State Board of Examiners of Psychologists
8706 Jefferson Highway, Suite B, Baton Rouge, LA 70809

CALL TO ORDER

Dr. Zimmermann, Board Vice Chair and Acting Chair, convened the meeting of the Louisiana State Board of Examiners of Psychologists at 8:30 am. on Friday, July 17, 2015 at 8706 Jefferson Highway, Suite B, Baton Rouge, LA 70809. Board Members present were Dr. Marc Zimmerman, Dr. Darla Burnett, and Dr. Phil Griffin. Dr. Greg Gormanous, Executive Director was also present. Ms. Kelly Parker, Complaints & Operations Coordinator was present for some of the meeting telephonically. It was noted for the record that the meeting was noticed and the agenda was posted on July 15, 2015. Dr. C. Gary Pettigrew was in partial attendance for the Complaint Review/Legal Matters discussion. No members of the public were present during the Open Session.

There were no amendments to the Agenda. Dr. Griffin moved to accept the posted agenda and the motion passed unanimously.

Dr. Zimmerman read the declaration of purpose:

“...the creation of a State Board of Examiners of Psychologists is necessary to safeguard life, health, property and the public welfare of this State, and in order to protect the people of this state against unauthorized, unqualified, and improper application of psychology...”

CALL FOR NOMINATIONS: 2015/16 OFFICERS

Election of Chair: Dr. Griffin nominated Dr. Zimmerman. There were no other nominations. Dr. Zimmerman was elected by acclamation.

Election of Vice - Chair: Dr. Zimmerman nominated Dr. Burnett. There were no other nominations. Dr. Burnett was elected by acclamation.

2015/16 COMMITTEE ASSIGNMENTS: Committee Assignments were deferred.

Approval June 26, 2015 minutes: Dr. Burnett moved to accept the minutes as revised. The motion passed unanimously.

EXECUTIVE SESSION

Dr. Burnett moved that the Board go into Executive Session in order to discuss personnel matters and to conduct the oral examination of Brian Turner, Ph. D.

Roll call vote: Zimmerman, yes; Burnett, yes; and Griffin, yes.

Update - Personnel Matters [LSA-R.S.42.6.1]

ORAL EXAMINATION [LSA-R.S.42.6.1]: Brian Turner Ph.D. [CL]

The Board came out of executive session to vote on the candidate. Dr. Burnett moved to grant Dr. Brian Turner a license in psychology with a registered specialty in clinical psychology. Roll call vote: Zimmerman, yes; Burnett, yes; and Griffin, yes.

EXECUTIVE SESSION

Dr. Burnett moved that the Board go into Executive Session in order to discuss complaints, to review/legal matters and to review applicants’ files. Roll call vote: Zimmerman, yes; Burnett, yes; and Griffin, yes.

COMPLAINT REVIEW/LEGAL MATTERS [LSA-R.S.42.6.1.]

The Board discussed complaint # P14-13-12 C.

APPLICANT FILE REVIEW [LSA-R.S. 42.6.1]

The Board reviewed the credentials and supervision plans of applicants for licensure.

Working Lunch

The Board came out of executive session.

PUBLIC PERIOD – OPEN SESSION

EXECUTIVE DIRECTOR’S REPORT

Ms. Parker joined the meeting telephonically. Dr. Gormanous noted that the renewals were coming in steadily. He mentioned several problems that were being addressed. He also discussed possible furniture & equipment needs. He stated that it was remarkable that the office was functioning as well as it was. He opined that most problems resulted from the lack of continuity of administrative assistants. He also noted that problems resulted from his making mistakes and being overwhelmed by the pace/intensity of the workload/workflow.

1. Renewal Report: He noted that approximately 50% of renewals were in and that 357 were done on line with perhaps 13 or 14 as paper renewals. The Board instructed him to make sure that psychologists were not penalized for difficulties with the on-line system.
2. Possible furniture/equipment needs: See above.
3. The board discussed empowering a Board officer(s) to approve expenditures beyond the \$500 limit if demonstrated need & specifics are reviewed & approved by said officer(s).

Discussion ensued. Ms. Parker noted that it was important to review the 2015/16 budget with respect to any purchases.

4. Operational issues: The board may authorize part-time clerical help, if needed. Ms. Parker noted that she had contacts for technical help with IT issues and with copier problems.
5. The Board discussed banking fees, arrangements & signature issues.

After reviewing the policies and procedures, Dr. Burnett moved to authorize three additional signatures at Neighbor's Federal Credit Union :

Dr. Marc Zimmerman, Ph. D. , MP - Chair

Dr. Darla Burnett, Ph. D., MP – Vice Chair

Dr. Gregory Gormanous, Ph. D. – Executive Director

Ms. Kelly Parker will remain on the signature card and Dr. Rita Culross' name will be removed.

Roll call vote: Zimmerman, yes; Burnett, yes; and Griffin, yes.

COMMITTEE REPORTS

1. Finance Committee: Full Board & Parker
The Board generally discussed operational expenses and monthly financials. It was noted that Ms. Parker and the CPA will present financial reports for the end of the June 30, 2015 fiscal year.
2. Oral Examination Committee: Zimmermann & Griffin
The Board discussed oral exam vignettes and/or procedures. Dr. Griffin reported that he is working on two new vignettes.
3. Jurisprudence Examination Committee:
No report.
4. Legislative Oversight Committee: Burnett
The Board addressed & will implement requirements in HCR 74.
The Board reviewed & discussed the emergency rule concerning board vacancies. After reviewing and reflecting upon the rule, Dr. Burnett moved to amend the emergency rule to delete the 30 day requirement and to include the provision for the Board of Examiners to notify the Governor's Office within five working days when Board vacancies occur.
Roll call vote: Zimmerman, yes; Burnett, yes; and Griffin, yes.

The Board decided to wait until August to discuss making it a permanent rule.

The Board discussed adopting a process for removing a board member for cause (e. g., FARB model language). Dr. Gormanous was asked seek information from FARB.
Dr. Zimmerman moved to include this when the Board considered the permanent rule on Board vacancies. The motion passed unanimously.
5. Liaison to Professional Organizations and Boards: Griffin

The Board discussed the Federation of Associations of Regulatory Boards' (FARB) Annual Forum in JAN 27-31, 2016. The Board also discussed upcoming annual meetings of the Association of State & Provincial Psychology Boards OCT 7-11,

2015 & its mid-year May 3-7, 2016. The APA's "Release of the Final Report of the Special Investigator" was briefly discussed with respect to possible implications for interacting with psychology organizations & other entities.

The Board approved two (2) members & the executive director to attend ASPPB's Annual Meeting of Delegates. Dr. Burnett expressed an interest in attending & suggested a new member attend also. Discussion ensued about new board members possibly attending other meetings. Concerning FARB's Annual Forum in Clearwater Beach FL in JAN, Dr. Griffin or Dr. Burnett may attend. The ED may attend ASPPB's Mid Year Meeting although Ms. Parker observed that it would occur during the legislative session. Dr. Gormanous observed that attending FARB would be valuable for a board member and that calendrical commitments may determine who is able to attend.

6. Continuing Education: Zimmermann

The Board reviewed CE records & discussed continuing education issues.

The changes in Chapter 8 for Continuing Professional Development were reviewed & acted upon.

Dr. Burnett moved to promulgate the changes in Chapter 8 concerning Continuing Professional Development. Discussion ensued.

The motion passed unanimously.

7. Supervision/Credentials Reviews [LSA-R.S.42.6.1] Burnett

The Board reviewed the credentials and supervision plans of applicants for licensure. The PLUS pilot process & implementation issues were also reviewed & discussed.

The following files, supervision plans, and other information/documentation were reviewed:

Burton Ashworth, Ph. D.

Daniel Bracken, Ph. D.

Katherine Chenier, Ph. D.

Lillian Frankart, Ph. D.

Amanda Gallagher, Ph. D.

Megan Medley, Ph. D.

Erica Meyers, Ph. D.

Kristen L. (Joiner) Miller, Ph. D.

Melisa Moore, Ph. D.

Victory Tomassetti-Long, Ph. D.

David Z. Williams, Ph. D.

Stacey Wood, Ph. D.

8. Complaints Committee: Zimmermann

Dr. Burnett moved to dismiss complaint # P14-13-12 C because there was no evidence to proceed.

Roll call vote: Zimmerman, yes; Burnett, yes; and Griffin, yes.

The Board discussed implementation steps to incorporate the APA *Ethical Principles of Psychologists and Code of Conduct With 2010 Amendments*.

Dr. Gormanous was asked to seek advice from FARB & ASPPB on the best way to accomplish this.

9. Long Range Planning: Burnett, Griffin

The Board discussed potential LRP matters. Dr. Gormanous suggested exploring hotel conference designations. Ms. Parker said we must make sure we complied with state travel regulations.

10. LBAB Liaison Report: Zimmermann

Dr. Zimmermann updated the Board regarding his role and involvement as LBAB Liaison. He designated Dr. Burnett as the official Liaison & noted that he would attend as an alternate when she had conflicts.

The Board approved the Memorandum of Understanding between the LSBEP & the Louisiana Behavior Analyst Board (LABA).

Dr. Griffin moved to approve and sign the MoU with LABA. The motion passed unanimously.

11. Professionalism Workgroup: Zimmermann

No report.

12. LSBEP Education & Outreach: Zimmermann

The Board discussed outreach initiatives in general.

Dr. Zimmermann suggested offering CE on our new website (e.g., putting PowerPoint presentations on the site & offering training for CE. One idea was educating psychologists on the new rules on Continuing Professional Development.

Ms. Parker suggested adding \$5 assessment to renewals & designating the funds for public protection.

DISCUSSION ITEMS

1. Policies & Procedures - Board Member/Staff Confidentiality Agreement

2. LA prescription period

The Board discussed the length of the prescription period in Louisiana's laws, rules & regulation.

2. August & future meeting dates were selected as follows:

FRI - AUG 14

FRI - SEP 18

FRI - OCT 23

THU & FRI - NOV 19 & 20

FRI - DEC 11

PUBLIC HOUR BEGAN

Dr. Zimmerman again read the declaration of purpose into the record:

"...the creation of a State Board of Examiners of Psychologists is necessary to safeguard life, health, property and the public welfare of this State, and in order to protect the people of this state against unauthorized, unqualified, and improper application of psychology..."

Comments from members of the public:

There were no members of the public present.

ADJOURNMENT

Dr. Griffin moved to adjourn at 3:11pm. The motion passed unanimously.