

LSBEP APPLICATION FLOWCHART FOR LICENSURE

APPLICATION FOR PSYCHOLOGY LICENSE TO LSBEP:

- Notarized Application form with current application fee
- Internship Documentation form forwarded directly to LSBEP from the Director of Internship Training Program (form will not be accepted from Applicant)
- Verification of Completion of Doctoral Degree (required if postdoctoral experience began before degree conferred)
- Supervised Practice Plan
- Doctoral Program Form (if degree not APA approved)
- Practicum Documentation Form
- Official Transcripts from University (will not be accepted from Applicant)

REFERENCE FORM

When LSBEP receives the application fee and completed application form a file is opened in Applicant's name and reference forms are mailed to individuals listed on the Application Form.

- LSBEP requires the names and addresses of three psychologists who are well acquainted with your work.

CRIMINAL BACKGROUND CHECK (CBC)

- You may initiate this process **after** submission of your application for licensure. You may download the CBC Instruction Packet to proceed.

FILE REVIEW

Upon receipt of the information required above, the file will be reviewed for candidate status.

CANDIDATE STATUS

If file is approved, the applicant is admitted to candidate status and invited to take the EPPP.

APPARENT DEFICIENCY

If the file is found with an apparent deficiency, the applicant will be notified in writing of the deficiency and asked for clarification before proceeding further in the process.

EPPP

- Examination for Professional Practice in Psychology

FAILS EPPP

If candidate fails EPPP, he/she will be allowed three times in four years to take and pass the examination. If he/she does not pass then, he/she must wait 2 years to reapply for licensure.

PASSES EPPP

POSTDOCTORAL SUPERVISION DOCUMENTATION

- Completed *Postdoctoral Supervision Documentation* form must be received directly from your supervisor.

FILE REVIEW

If the Postdoctoral Supervision Documentation is accepted by the Board, candidate will be invited to take the Jurisprudence examination.

JURISPRUDENCE EXAMINATION

- The Candidate will be sent the Jurisprudence Exam and the exam must be returned within 30 days.

ORAL EXAMINATION

PASS

If candidate passes oral and Jurisprudence exam, he/she is licensed that day.

FAIL

If candidate fails oral examination he/she may reapply after 2 years.

CONTINUED

If candidate's oral examination is *continued*, he/she may continue the examination after the specified time.