



**LOUISIANA STATE BOARD
OF EXAMINERS OF
PSYCHOLOGISTS**

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RENEWAL NOTICE

Your current license expires **JULY 31, 2017**



RENEW ONLINE:

Please visit the LSBEP website at WWW.LSBEP.ORG for instructions to complete your online renewal. From the home page click on *“Licenses”* then *“Online Renewals”*.

1. REPORT CONTINUING PROFESSIONAL DEVELOPMENT. If you have an odd license number, this is your year to report continuing education. The deadline to earn continuing education credit for this reporting period is **JUNE 30, 2017**. You are required to report 30 hours of CE with 2 of those 30 hours in ethics or forensics.
2. UPDATE YOUR MAILING ADDRESS with LSBEP prior to renewing your license using the online renewal application. Renewal certificates are mailed to the mailing address of record upon renewal.
3. COMPLETE ATTESTATION AND PAY RENEWAL FEE.

PAPER RENEWAL:

Please visit the LSBEP website at WWW.LSBEP.ORG to download a paper renewal application. The paper processing fee is an additional \$15. Please submit your paper renewal no later than **JULY 15, 2017**, to avoid delay in receiving your 2017-18 Renewal Certificate.

Please contact the LSBEP office at 225-925-6511 if you have any trouble using the online system or if you have not received your annual renewal certificate within 2 weeks of completing your online renewals, or within 4 weeks of submitting your paper renewal.

Any renewal application received after the close of business on JULY 31, 2017 will lapse pursuant to La. R.S. 37:2354.