

**Louisiana State Board of Examiners of Psychologists**  
**BOARD MEETING MINUTES: October 12, 2012**  
**APPROVED: November 9, 2012**

The meeting of the Louisiana State Board of Examiners of Psychologists (Board) was called to order at 8:30 a.m., **Friday, October 12, 2012**, at 8280 YMCA Plaza Drive, Building 8-B, Baton Rouge, LA 70810. Present were Board Members, Drs. Lee Matthews, Rita Culross, Marc Zimmermann and Darla Burnett; and, Executive Director, Kelly Parker. Dr. John Courtney was absent. Dr. Phil Griffin, on behalf of the Louisiana Psychological Association, was in partial attendance and present for the public hour of the meeting.

Dr. Culross moved to accept the October 12, 2012 agenda. Dr. Zimmermann seconded the motion.

Dr. Zimmermann moved that the minutes of September 7, 2012 be accepted. Dr. Burnett seconded the motion.

Pursuant to **LSA R.S.42: 6.1(4)**, Dr. Matthews moved to enter Executive Session to review legal matters, conduct oral exams and file reviews. The motion passed by unanimous roll call vote of the members present as follows: Matthews –yea, Culross-yea, Zimmermann-yea and Burnett-yea.

Dr. Matthews moved to close Executive Session to enter the following:

**Complaint Review/Legal Matters:**

- a. **CS v. DH:** Dr. Pettigrew presented a summary of the allegations and recommended dismissal to the Board. After careful review and discussion, Dr. Matthews moved to accept the recommended dismissal. The motion passed unaniniomously.
- b. **NP11-12-16B:** Ms. Parker presented the Board with Respondent's reply to the Board's cease and desist letter. The Board reviewed and discussed the response. Dr. Zimmermann moved that the matter be considered satisfied and closed. The motion passed unanimously.

**Oral Examinations:**

**Kulvadee Thongpibul, Psy.D.** appeared before Dr. Zimmermann and Dr. Culross for an oral examination. Dr. Zimmermann moved that the Board grant **Dr. Thongpibul** a license to practice psychology with a specialty in Clinical Psychology. The motion passed unanimously by vote of the full board.

**Julie Alvarez, Ph.D.** appeared before Dr. Matthews and Dr. Burnett for an oral examination. Dr. Burnett moved that the Board grant **Dr. Alvarez** a license to practice psychology with a specialty in Clinical Neuropsychology. The motion passed unanimously by vote of the full board.

**Danielle L. Paul, Psy.D.** appeared before Dr. Zimmermann and Dr. Culross for an oral examination. Dr. Zimmermann moved that the Board grant **Dr. Paul** a license to practice psychology with a specialty in Clinical Psychology. The motion passed unanimously by vote of the full board.

**Robert E. Kizer, Ph.D.** appeared before Dr. Matthews and Dr. Burnett for an oral examination. Dr. Burnett moved that the Board grant **Dr. Kizer** a license to practice psychology with a specialty in Counseling Psychology. The motion passed unanimously by vote of the full board.

**Robin Chapmann, Psy.D., ABPP**, appeared before the Board as a ABPP reciprocity candidate, after successfully passing the Louisiana Jurisprudence examination. Dr. Matthews moved that the Board grant **Dr. Chapmann** a license to practice psychology with a specialty in Clinical Psychology. The motion passed by a vote of the full board.

### Supervision and Credentials Recommendations:

The Board reviewed the application for licensure files of **Amy Childress, Ph.D., Lisa C. Solursh, Psy.D., Deboarh Palmer-Seal, Ph.D., Anne E. Ciccone, Psy.D., Janice C. Marceaux, Ph.D., and Kristin Callahan, Ph.D.** Dr. Matthews moved that the Board confirm candidacy status and schedule them accordingly for oral examinations. The motion passed unanimously by vote of the full Board.

Dr. Burnett preliminarily reviewed and recommended the Board accept the Temporary Registrations of: **Krishnan Mohandie, Ph.D.** and **Angela Donahue, Ph.D.** as of September 21, 2012. The motion passed unanimously.

Dr. Culross reviewed and recommended the Board accept the supervised practice plans of: **Kelli R. Jordan, Ph.D.** and **Crystal M. Tillis, Ph.D.** The Board unanimously accepted this recommendation.

Dr. Culross reviewed and recommended the Board accept 1 of the 2 supervised practice plans submitted by **Lauren D. Stokes, Ph.D.** The Board unanimously approved the practice plan submitted under the supervision of Jim Quillin, Ph.D. Dr. Culross directed Ms. Parker to contact **Dr. Stokes** for clarification regarding the supervision relationship with Dr. Kelly Ray.

### Committee Reports:

**Finance Committee:** Ms. Parker presented the Board with financial statements for July and August 2012 prepared by Valerie Dominique, CPA. Dr. Culross moved to accept the financial statements. Dr. Zimmermann seconded the motion. Ms. Parker also presented the Board with the Agreed Upon Procedures Report prepared by Mary Sue Stages, reflecting clear audit results from the previous fiscal year.

Ms. Parker advised the Board that the current budget for office furniture is \$1000. Ms. Parker presented the Board with furniture prices and asked the Board to establish a budget of \$4000 for new furniture. The Board office currently needs the following: board room chairs, receptionist desk, and an additional filing cabinet. Dr. Zimmermann moved to increase the office furniture budget, for this year, to \$4000. The motion passed unanimously by the full Board.

Ms. Parker presented the Board with estimated moving expenses, including the cost of movers, moving truck, packing and packing supplies. Ms. Parker requested that the Board establish a budget for moving

expenses at approximately \$2,000. Dr. Zimmerman moved that the budget be established at \$2,000 while also noting that it may need to be increased. The motion passed unanimously.

**Oral Examination Committee:** No new report.

**Jurisprudence Examination Committee:** No new report.

**Legislative Oversight Committee:**

**Act 276:** Ms. Parker reported that she has sought guidance from the AG's office regarding Act 276 in conjunction with Chapter 10 Temporary Registration revisions. At the time of the meeting, no response had been received.

**Chapter 6 Fees:** Ms. Parker reported that the Fiscal Impact Statement prepared for the modification of Chapter 6 Fees had been approved by the Legislative Fiscal Office. Ms. Parker advised the Board that the Notice of Intent would be posted in the November 20<sup>th</sup> Louisiana Register as well as on the website.

**AG Opinions:** Ms. Parker advised the Board that at the time of the meeting, she had been notified that the behavior analyst opinion as well as the LPC rulemaking opinion would be released.

**Liaison to Professional Organizations and Boards:** The Board reviewed and discussed the APA/ASPPB Insurance Task Force Guidelines for the Practice of Telepsychology. Ms. Parker informed the members that the public comment period deadline is October 26, 2012.

The Board also reviewed the APA Commission on Accreditation (CoA) Complaint Form. Ms. Parker explained that the purpose of the complaint form is if during our review of an applicant, we discover issues involving coursework, internship, etc., of an APA accredited program, the form can be used to submit a formal complaint.

Ms. Parker advised the Board that the LSBEP election process is underway and nomination forms were recently mailed to licensees. Ms. Parker also reported concerns with the LPA and LSBEP election agreement. Dr. Burnett moved to contact Dr. Gros and discuss revising and/or creating a new agreement. Dr. Zimmermann seconded the motion.

The Board also discussed concerns regarding the LPA list serve including misinformation being posted by LPA members. Dr. Burnett and Ms. Parker commented that the information being circulated by a member of LPA about the legislative session was inaccurate. Dr. Matthews specifically clarified that we do not hire lobbyists and that the intent of the BA legislation was based on industry standards with the highest regard for the protection of the public. The Board opined that the correct information should be distributed to licensees through the Board's newsletter.

**Continuing Education:** Ms. Parker presented the Board with a summary of the Chapter 8 public comments received by September 10, 2012 at 12:00 p.m. Ms. Parker also provided the Board with 2 public comments received after the expiration of the deadline. Dr. Culross moved to accept and consider

all comments received. The motion passed unanimously. The Board carefully reviewed and discussed all comments.

Dr. Matthews moved to delay finalizing the revised Chapter 8, revise the rule based on public comments, and republish a new version. The motion passed by roll call vote: Matthews –yay, Culcross-yay, Burnett-yay and Zimmermann-yay. The Board agreed that the new version of Chapter 8 will be republished soon and that the notice will also go on the Board’s website.

**Complaints Committee:** No new report.

**Long Range Planning Meeting:** Ms. Parker confirmed that the Annual Awards Ceremony will be held on November 9, 2012, 7:00 p.m., at Bistro Byronz in Baton Rouge. The Board discussed and suggested dates for the Long Range Planning meeting. The tentative dates are January 17<sup>th</sup>-18<sup>th</sup>.

**Ad hoc Committee: Behavior Analyst Commission:** Ms. Parker informed the Board about discussions and votes at the September 21<sup>st</sup> and October 5<sup>th</sup> commission meetings. Ms. Parker also advised the Board that the report writing subcommittee had met and a first draft was being prepared. Ms. Parker noted that the subcommittee agreed to include any dissenting opinions in the appendix of the final report. Ms. Parker and the Board also discussed the upcoming presentations for licensing authority.

**Real Estate Working Group:** Ms. Parker reported that the lease for Bluebonnet had been denied. The landlord could not work with the terms required in a state lease. Ms. Parker informed the Board that the Perkins location was available at a higher rate per square footage. The Board directed Ms. Parker to continue the real estate search.

**Discussion Items:**

1. **Executive Order BJ 12-08 – Boards and Commissions Per Diem Freeze:** The Board reviewed the Executive Order. The Board opined that LSBEP members were excluded from the freeze.
2. **Magellan-licensed school psychologists & developmental psychologists:** The Board reviewed a request from a Department of Health and Hospitals representative concerning coverage of licensed school psychologists and developmental psychologists. Dr. Culcross agreed to follow up on the matter.
3. **Request to Review: Consent Form:** The Board reviewed a draft Consent Form submitted by Dana Labat, Ph.D., candidate for licensure. The Board opined that the form needed revision, and specifically, needed to be a form authored by her supervisor. The Board directed Ms. Parker to communicate with Dr. Labat regarding their concerns.
4. **Sparkhound-updates to online database:** Ms. Parker presented the Board with an estimate to improve the online database. Specifically, the improvement would allow licensees to upload continuing education certificates. The Board reviewed and discussed the estimate. The Board directed Ms. Parker to hold off on updates to the system until the changes to Chapter 8 are finalized.

5. **Board Staff:** Ms. Parker and the Board discussed hiring a student worker and/or intern. Dr. Matthews moved to explore the idea of hiring a student worker and/or intern. The motion passed unanimously.
6. **Newsletter:** The Board discussed the newsletter. Dr. Matthews agreed to write an introduction as Board Chair. Ms. Parker agreed to write a summary of the behavior analyst events. The newsletter is expected to go out in November.

Meeting Adjourned: 3:00 p.m.